

WYOMISSING AREA SCHOOL DISTRICT 2012-4435

Minutes April 16, 2012

The regular meeting with committee reports of the Board of School Directors convened at 6:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Davis, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Davis asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present: Mrs. Bamberger, Mrs. Butera, Mrs. Davis, Mr. Fitzgerald, Mrs. McAvoy, Mr. Portner and Mrs. Seltzer.

Board Members Absent: Mrs. Helm and Mr. Painter

Administrative Staff Present: Mr. Krem, Mrs. Vicente, Mrs. Mason, Mr. Fries, Mr. Griscom, Mr. Jones, Ms. Lampe and Mr. Stoltzfus.

Attendees: Shelley Filer, recording secretary. An audience sign-in sheet is included as part of these official minutes.

MEETING ANNOUNCEMENTS

The following meeting schedules and locations were announced.

- Finance/Facilities Committee Meeting – April 18, 2012, 12:00 p.m.
- Technology Committee Meeting – April 18, 2012, 3:30 p.m.
- Curriculum Committee Meeting – April 19, 2012, 2:30 p.m.
- School Board Meeting – April 30, 2012, 6:00 p.m.
- Personnel/Policy Committee Meeting – May 1, 2012, 5:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

Mrs. Davis announced an Executive Session was held to discuss personnel matters on April 10, 2012.

RECOGNITION

Student athletes for winter sports were presented to Board for recognition by Mr. Stoltzfus. He noted various achievements at the county, district and state levels of individuals, teams, and coaches from wrestling, swimming, basketball, and bowling.

COMMITTEE REPORTS

A. Finance – Mr. Portner reported that the committee took its first look at the budget at the March 21 meeting. Other items discussed at the meeting are presented on the agenda for discussion. More work will be done on the budget at the April meeting. Beginning this week a selection of Subway sandwiches will be available in the JSHS cafeteria until the end of the school year on a trial basis. Based on review of the trial, a decision will be made during the summer months as to whether the program will continue in the 2012-13 school year.

Minutes April 16, 2012

- B. Facilities – Mrs. Bamberger reported there were no significant items to discuss. The next meeting is April 18.
- C. Curriculum – Mrs. Davis reported that Mr. Griscom presented the iPad proposal at the last meeting. The next meeting is April 19.
- D. Technology – Mr. Fitzgerald reported that the next meeting is April 19.
- E. Personnel – Mrs. Seltzer reported that items discussed at the meeting April 10 are on the agenda for approval.
- F. Policy – Mr. Krem reported that the policies moved forward for a first reading are listed on the agenda. Mrs. Butera indicated there were minor changes suggested by PSBA.
- G. Ad Hoc Committees
 - Community Relations – No report.
- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer reported the next meeting is April 19.
- I. Berks Career & Technology Center Board Report – In Mr. Painter’s absence, Mrs. Davis indicated that he would e-mail anything pertinent to Board members.
- J. Berks EIT Report – No report.
- K. Wyomissing Area Education Foundation – Mrs. Butera reported the meeting was held April 10. May 3 is the annual Scholarship Reception in the Community Board Room. Seventy-eight scholarship applications were received. Invitations to the Toast to the Teachers were mailed the end of March. Early responses have raised about \$1000 to date. The annual fundraising campaign has brought in significant dollars so far.
- L. Legislative Report – The meeting with legislators is scheduled for April 26 at the East Campus of BCTC.

PUBLIC COMMENT

None.

**SUPERINTENDENT’S
REPORT**

Minutes April 16, 2012

**A. CURRICULUM/
TECHNOLOGY**

Mr. Griscom presented an overview of the iPad pilot program. The entire 7th grade would be given an iPad for the 2013-14 school year. It will be a one-to-one initiative for the grade level. Teachers of 7th graders will also receive them. The 2012-13 school year will be spent evaluating the direction, feasibility, and cost of moving the initiative forward. A steering committee will troubleshoot questions relating to theft, damage, etc. The Board is being asked to approve the project in concept and the financing for it.

Mrs. Davis agreed it was prudent to spend the year evaluating the program. She also thought it may give us time to secure donations to help defray the cost of adding future grade levels to the project. Mr. Fitzgerald also agreed to the year of evaluation before implementation. Mrs. Bamberger asked for clarification of the financial investment. Mr. Griscom explained that the funds were accounted for in the 2012-13 technology budget that has already been presented to the Board for review. The first year expenses will be about \$40,000 for a four-year lease. The amount will decline in years two, three and four to about \$25,000. The first year is higher due to some initial software expenses. If the pilot is successful and additional grade levels are added in subsequent years, we will need to identify and quantify how use of the iPad will reduce other expenditures such as textbooks, copying, paper and printing.

**B. FINANCE/
FACILITIES**

The Finance and Facilities items were opened for discussion. Mrs. Bamberger acknowledged the generosity of the community members associated with the PTA and Wyomissing Area Music Association for the donations toward the cost of the acoustic shells for the JSMS music department. In addition, the donation from WAEF will finalize the outfitting of the JSMS and WREC with the necessary walkie-talkies. Mrs. Catharine Lentz was very instrumental in coordinating the fundraising efforts for the walkie-talkies.

Mrs. Vicente explained the Race to the Top grant. Monies received by the Pennsylvania Department of Education will be used to implement a new teacher evaluation system. By participating, Wyomissing Area will be able to see it, be trained, and offer some input before it becomes mandatory. The next phase is to write the grant for submission.

**C. PERSONNEL/
POLICY**

Upon a motion by Mr. Portner, second by Mrs. Seltzer, the following Personnel/Policy items were approved:

1. RESIGNATION
 - a. Support Staff

WYOMISSING AREA SCHOOL DISTRICT 2012-4438

Minutes April 16, 2012

- 1) **Robert A. Troxel**, Van Driver, employment separation effective February 17, 2012.
Resolved that the Board of Directors accept the resignation of Robert A. Troxel pursuant to the Separation Agreement as presented and enter into and authorize the appropriate officers of the Board to execute the Separation Agreement.

2. LEAVES

a. Professional Staff

- 1) **Mariel Jordan**, English Teacher, Jr./Sr. High School, end FML effective December 20, 2011. Begin Child Rearing Leave of Absence effective December 21, 2011 to the end of the 2012-2013 school year and returning to work at the beginning of the 2013-2014 school year.
- 2) **Kendall Babiarz**, First Grade Teacher, WHEC, end FML effective January 16, 2012. Begin Child Rearing Leave of Absence effective January 17, 2012 to the end of the 2012-2013 school year and returning to work at the beginning of the 2013-2014 school year.
- 3) **Amanda Kraft**, Second Grade Teacher, WHEC, end FML effective February 13, 2012. Begin Child Rearing Leave of Absence effective February 14, 2012 to June 11, 2012.
- 4) **Lindsay Rada**, English Teacher, Jr./Sr. High School, end FML effective February 23, 2012. Begin Child Rearing Leave of Absence effective February 24, 2012 until the end of the 2012-2013 school year and returning to work at the beginning of the 2013-2014 school year.
- 5) **Lee Marie Gallagher**, Learning Support Teacher, Jr./Sr. High School, unpaid leave of absence May 30, 2012, May 31, 2012 and June 1, 2012.
- 6) **Jennifer Littlefield**, Fourth Grade Teacher, WHEC, FML, effective August 20, 2012 to a date to be determined.

b. Support Staff

- 1) **Diane Kaag**, Cafeteria Manager, Jr./Sr. High School, end intermittent FML March 5, 2012.
- 2) **Rupa Patel**, Special Education Instructional Aide, WHEC, unpaid leave of absence effective February 4, 2013 to February 15, 2013.

WYOMISSING AREA SCHOOL DISTRICT 2012-4439

Minutes April 16, 2012

3. ADDITIONAL HOURS

a. Support Staff

- 1) **Charles R. Hiestand, III**, Information Technology Intern, \$10.00/hr., additional 150 hours for the 2011-12 fiscal year.
Background information: Funds for the Information Technology Intern were already budgeted for 2011-12.

**4. ADDITIONS/DELETIONS TO THE DISTRICT
SUBSTITUTE LIST**

a. Professional Staff

- 1) **Rachel Edelstein**, BCIU Guest Teacher, **add** as teacher substitute pending completion of necessary documentation.
- 2) **Christina Buck**, Teacher, **remove** from substitute list due to inactive teaching certification.
- 3) **Ann Rohrbach**, Teacher, **remove** from substitute list due to inactive teaching certification.

**5. ADDITIONS/DELETIONS TO THE DISTRICT
VOLUNTEER LIST (See Attached List)**

Yeas: Bamberger, Butera, Davis, Fitzgerald, McAvoy, Portner and Seltzer
Absent: Helm and Painter
Nays: None. Motion carried.

The remaining Personnel and Policy items were opened for discussion. There were no questions or comments.

OLD BUSINESS None.

NEW BUSINESS None.

**HEARING FROM
WAEA** None.

**HEARING FROM
AFSCME** None.

HEARING FROM None.

WYOMISSING AREA SCHOOL DISTRICT 2012-4440

Minutes April 16, 2012

WAEF

HEARING FROM PTA Mrs. Butera announced that the District yard sale is taking place May 5, 2012. Items include desks, chairs, library tables, wooden easels, pianos, etc. There will be a preview on May 4 from 6:00-7:30 pm. A bake sale will also be held.

**HEARING FROM
STUDENT
REPRESENTATIVE**

None.

Mrs. Davis announced there would be an Executive Session following the meeting.

ADJOURNMENT

A motion was made by Mrs. McAvoy, seconded by Mr. Portner to adjourn at 6:33 p.m.

Corinne D. Mason
Board Secretary